

# Choosing the right Office 365 Plan



Office 365 consists of five key services, Exchange, Lync, SharePoint, Office 2013 Pro Plus and Office Web Apps. Each service can be subscribed to separately or as part of a suite. There are several Office 365 suites available and selecting the right combination will ensure that the business and its users have the desired services available to them.

	 Exchange	 Lync	 SharePoint	 Office
<b>Kiosk</b> K2 Plan	✓		✓	
<b>Midsize Business</b>	✓	✓	✓	✓
<b>Enterprise Plan 1</b>	✓	✓	✓	
<b>Enterprise Plan 3</b>	✓	✓	✓	✓

## Midsize or Enterprise?

The Midsize plan offers great value but it has to apply to all users in your organisation versus Kiosk and Enterprise plans allow you to choose different plan types for different users.

### Office Applications:

Subscription to Office for up to 5 PCs/Macs per user.

### Hosted email:

Get business-class email, shared calendars, 50 GB of storage space per user, and the ability to use your own domain name.

### Web conferencing, presence, and IM:

Conduct meetings over the web with HD video conferencing, screen sharing, and instant messaging. Share presence, IM, and audio calling with Skype users.

### Simple file sharing:

25 GB of personal storage for each user with SkyDrive Pro. Easily share files internally and externally and control permissions.

### Public website:

Market your business with a website that is easy to set up, using your own company domain name. No additional hosting fees.

### Spam and malware protection:

Premium anti-malware protection and anti-spam filtering.

### Intranet site for your teams:

SharePoint sites provide workspaces with customizable security settings for individual teams within the organization.

### Office Web Apps:

Create and edit Word, Excel, PowerPoint, and OneNote files via a web browser..

### Active Directory integration:

Manage user credentials and permissions. Single sign-on and synchronization with Active Directory.

### Other mobile apps:

Access, edit, and view Word, Excel, and PowerPoint documents on Windows Phones. Use the OneNote, OWA, Lync Mobile, and SharePoint Newsfeed apps on most devices.

### Advanced email:

Information Rights Management, archiving and legal hold capabilities, and unlimited storage.

## Kiosk

### K2 Plan

\$6.30  
user/month

## Midsize Business

Lync, SharePoint, Exchange Office Pro Plus

\$16.50  
user/month



## Enterprise

### E1 Plan

### E3 Plan

Lync, SharePoint, Exchange Office Pro Plus

\$12.70  
user/month

\$33.30  
user/month



1GB of mailbox space per user  
Access to e-mail, calendar, contacts  
Office Web Apps



### Disclaimer:

Office 365 is constantly evolving and this list of features is by no means a comprehensive outline of all the available features and plans, for a detailed discussion on which plan is right for your organisation contact C2C on 1800 GET 365.